

*Transition to
The Willows*

Brownlow School

Happy, Healthy, High Achieving

Welcome to The Willows at Brownlow Primary School

In our Specialist Provision at Brownlow, children are at the heart of everything we do.

The Willows Team are here to support you every step of the way. It is important for us to make a strong, happy and successful relationship with yourselves and your child from day one to ensure that they get the best learning opportunities possible.

The Brownlow vision is “Happy, Healthy, High Achieving” and that is exactly what we provide. We make sure your child feels safe, encouraged and most importantly give them the chance to explore new ways of learning with their new friends and our friendly team.

If you have any questions, then please do not hesitate to ask.

Happy, Healthy, High Achieving

Our School Vision and Values

Our school values are at the core of everything we do. They underpin our teaching and learning and provide an environment which prepares our pupils as confident, happy citizens.

'Happy, Healthy, High Achieving'

Our School Vision:

Here at Brownlow Primary School, we nurture our children to produce exceptional outcomes through developing their independence, curiosity and creativity. We want our children to be respectful, resilient and responsible young people who understand what it means to belong and have a positive impact on their community and the wider world.

We aim to be a school where:

Everyone is 'Happy' being in our supportive, inclusive and nurturing environment, allowing them to develop a love of learning that will impact the rest of their lives.

Everyone is 'Healthy' physically and emotionally as part of a valued community, which offers a diverse experience of opportunities.

Everyone is 'High Achieving', encouraged and motivated to reach their full potential, immersed in an inspiring curriculum.

Happy, Healthy, High Achieving

Our 'Super 6' values

Our 'Super 6' Superheroes represent our values:

Captain Courage - making good choices in the face of challenge

Ruby Respect - respect yourself, other people and the environment

Independence Ishmael - be ready to learn

Robin Responsibility - take ownership and think of others

Resilience Ravi - keep going and stay positive

Eden Equality - everyone different, everyone belongs

Key Information

Contact Details

Brownlow Primary School
Limes Avenue
Melton Mowbray
Leicestershire
LE13 1QL

Telephone: 01664 562315

Email: admin@brownlowprimary.org

Website: <https://www.brownlowprimary.org>

Our Senior Leadership Team

Headteacher: Mrs Vicky Sellars

Deputy Head and SENCO: Miss Sarah Child

Assistant Head: Mrs Hannah Adams

Specialist Provision Lead and SENCO: Mrs Emily Bryan

Welcome to The Willows

Our Specialist Provision at Brownlow is called The Willows.

The Willows provides a calm and nurturing environment for EYFS children to develop and learn. We understand that every child is unique and we create meaningful learning opportunities to support each child to reach their full potential. We follow the Brownlow EYFS curriculum and adapt this to provide multi-sensory approaches to respond to children's individual needs and interests.

Children who attend The Willows have an Education Health Care Plan (EHCP) which identifies their primary area of need as Cognition and Learning or Communication and Interaction.

Our provision offers a high level of visual structure to support children's communication and interaction difficulties, opportunities for children to learn within the mainstream environment (where appropriate), high staff to child ratio with staff who are skilled in Special Educational Needs, individualised learning programmes and interventions and a sensory room to support children's sensory needs and emotional regulation.

We know how important your child's first experience is at school. It is our aim to work closely with families to ensure a smooth transition to The Willows and for each child to feel happy, safe and a sense of belonging.

Our day

The School Day

8.50	Doors open for children
9.00 - 9.15	Register / Sensory regulation time
9.15 - 9.25	Morning time
9.25 - 9.30	Focus session (Bucket time)
9.30 - 10.15	Continuous provision/small group time
10.15 - 10.30	Snack time
10.30 - 11.30	Focus session and continuous provision
11.30 - 11.45	Toilet and hand wash ready for lunch
11.45 - 12.45	Lunch time
12.45 - 1.00	Relaxing time
1.00 - 1.10	Register / Sensory regulation time
1.10 - 2.00	Continuous provision / interventions
2.00 - 2.15	Snack time
2.15 - 2.45	Continuous provision / interventions
2.45 - 2.55	Story time / Goodbye time
3.00	Home time

Please check that your child has the following for school:

School uniform.

Bookbag.

Change of clothes.

Water bottle.

Please make sure that all of your child's items are clearly named, so that they don't get lost.

Important Information

Before and After School Club

'Kaleidoscope in Action' is a wraparound facility providing caring and nurturing childcare for your children on a before and after school basis.

"We are a warm, hardworking and welcoming team where our belief is that 'every child is unique' and as such, will be treated accordingly".

During term time, we operate the following hours:

07.45 - 08.40

03.10 - 17.30

For further information or bookings please contact:

Mrs Rolph (Manager) - 07800855182

Communication from School

Brownlow Primary School uses MCAS (Bromcom) - a parent engagement app. We recommend you set up your School MCAS/Bromcom account as soon as possible in readiness for receiving all school communications and for paying for any trips that may pop up in the future. A link has been sent alongside the first communications; any issues please ask at the office.

ClassDojo is also an app that we use across the school to share whole class activities and will be updated regularly so you are able to see what your child has been doing and learning at school.

An invite will be sent once the children are settled at school; this gives you a way to communicate via messages with Mrs Bryan.⁸

Important Information

Payment

All money for school visits, trips and uniform will be paid for on the Bromcom app. We are a cashless school.

Contacts

If your child is ill, we will make every effort to contact you to inform you, so that you can arrange to collect them. Likewise, we ask that you inform the school if your child is unable to attend and the reason why. Please remember that children should remain off school for 48 hours after the last episode of sickness or diarrhoea - this ensures the bug is not passed on to other children/staff. Parents are responsible for keeping the school up to date with any changes to telephone numbers/e-mail addresses - please speak to the office in the first instance.

Attendance

Attendance and punctuality are closely monitored at Brownlow. Holidays in term time cannot be authorised. Please try to arrange any medical appointments out of school hours.

First Aid

If your child becomes injured at school, our first aiders will assist, and a form will be sent home with them. If a child's injury is more serious, we will contact you immediately and ask you to come to school to collect your child.

Questions and answers

What does my child need to bring to school each day?

Your child will need their coat, their bookbag, a familiar water bottle and their lunchbox (if they do not want school dinners). Children should also bring bag with personal care items in such as nappies or pull ups, wipes, nappy sacks and spare clothes. **EVERYTHING YOUR CHILD BRINGS TO SCHOOL MUST BE NAMED.**

Does my child need to wear a PE kit?

Yes. On days where The Willows does PE, children can come into school in their PE kit. We will do lots of practising of taking off and putting on our shoes, socks and coats and will support the development of your child's independence with dressing and undressing.

What days will my child do PE?

In The Willows, PE day is on a Tuesday.

Will my child get a book to take home?

Your child will be given a library book each week for you to share with them at home. This is a reading for pleasure book for you to enjoy together!

Children who are ready to access phonics teaching will be given a phonics book for them to read at home. This will be matched to their phonics learning at school.

Questions and answers

What day will my child go to the library?

In The Willows, we have a library session every Wednesday. During these sessions, children will have the opportunity to share books together and listen to a story. Children will take home a book from their library session to share with you at home.

What do we need to have in their bookbag?

Your child's library book. Please remember to put this back into your child's bookbag after sharing it at home. Letters from school will be put into your child's bookbag, please ensure you check the bag and take out anything that doesn't need to be left in there.

Children who bring home a phonics book will have a reading folder in their bookbag to keep their phonics book in.

Where will my child put their belongings?

We have boxes for children to put their bookbags in and each child will have their own peg for their coats and bags.

Will I be able to speak to my child's class teacher?

Of course! Class teachers will be on the door each morning for you to pass on any quick messages and again at the end of the day. Teachers can also be contacted through ClassDojo. (More information about ClassDojo will be provided when your child starts attending The Willows).

Questions and answers

Will there be a parents evening for The Willows?

Yes. At the very beginning, before your child starts school, we will have a chat with you as parents/carers so we can get to know what your child is like. Through the year there will be parents evenings – one in the Autumn term and one in the Spring term.

Will my child get milk and fruit each day?

Fruit is available for children in EYFS and KSI as part of a government scheme so your child will have access to a piece of fruit each day. Milk is available for free up until your child turns 5. After the age of 5 if you still wish for your child to have milk then you can sign up and pay for this using the cool milk scheme.

Will I need to pay for my child's lunch?

Children in EYFS and KSI are entitled to universal free school meals provided by the government. Please order these via the Kanpla app by 11.00pm the night before. If you would like your child to try a school meal, you are welcome to also bring their packed lunch and we will give them the option of both meals.

How do I report my child's absence from school?

The preferred method is to report an absence by sending the office a message via the MCAS app. Alternatively, you can call and leave a voicemail on 01664 562315 option 1 for absences, the voicemail service is available 24hrs a day.



Meet Your TEACHER



Hello! I am your new teacher. My name is:

Mrs Bryan



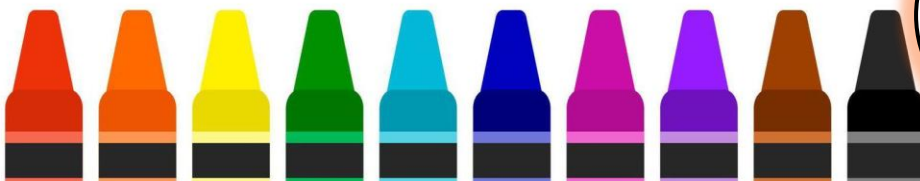
All About Me

I am so excited to get to know you and have lots of fun in The Willows!

I love being creative and messy play! We are going to have so much fun exploring sensory activities together. Luckily, I also love tidying and cleaning!

When I'm not at school, I like being outside and exercising. I love playing netball and going on walks with my family at the weekend.

I look forward to welcoming you to The Willows.



Where do I take my child on the first day?

The Willows has a separate entrance on Salisbury Avenue.



The Willows

Press the buzzer at The Willows gate and one of the team will open the gate for you.

Enter and exit through our outdoor area outside the Willows building.

Curriculum overview

The Willows follows an adapted, sensory based approach to the EYFS curriculum at Brownlow.

Topic information for each half term

Spring 1:
What is your
favourite
traditional tale?

Spring 2:
What helps to
make things grow?

Summer 1:
Who are the
minibeasts in our
garden?

Summer 2:
Where will your
journey take you?

Statutory assessment in EYFS

Teachers have to complete an EYFS Profile for each child in the final term of Reception. This is where it is reported if children have met the level of development expected at the end of the EYFS or if they have not yet reached this. Teachers will use their professional judgement and knowledge of each child to complete the profile. Day-to-day informal checks will also help to inform this judgement.

Each child will be assessed against the 17 Early Learning Goals (ELGs):

<p>Communication and Language</p> <ul style="list-style-type: none"> • Listening, Attention and Understanding ELG • Speaking ELG 	<p>Personal, Social and Emotional Development</p> <ul style="list-style-type: none"> • Self-Regulation ELG • Managing Self ELG • Building Relationships ELG 	<p>Physical Development</p> <ul style="list-style-type: none"> • Gross Motor Skills ELG • Fine Motor Skills ELG
<p>Literacy</p> <ul style="list-style-type: none"> • Comprehension ELG • Word Reading ELG • Writing ELG 	<p>Mathematics</p> <ul style="list-style-type: none"> • Number ELG • Numerical Patterns ELG 	
<p>Understanding the World</p> <ul style="list-style-type: none"> • Past and Present ELG • People, Culture and Communities ELG • The Natural World ELG 	<p>Expressive Arts and Design</p> <ul style="list-style-type: none"> • Creating with Materials ELG • Being Imaginative and Expressive ELG 	

Uniform expectations

Uniform information for all:



- ✓ Brownlow Logo items or plain versions can be worn (grey polo tops/red jumpers/red cardigans).
- ✓ White polo tops or shirts/blouses (long or short sleeves).
- ✓ Grey or black trousers, skirt, pinafore dress or culottes.
- ✓ Red gingham items (dresses/skirts/culottes) can be worn in warmer weather.
- ✓ Plain white or white with gingham trim, black or grey socks, red or grey tights.
- ✓ Sensible plain flat black shoes or plain black trainers (no logo) or black boots in winter.
- ✓ Plain earrings studs only -no other jewellery to be worn.
- ✓ Watches are allowed but not 'smart' watches.
- ✓ No nail varnish or temporary tattoos to be worn.
- ✓ headbands/bobbles/hair accessories can be worn but these should be simple in design.



PE Uniform:

- No earrings or earrings taped (please ensure this is done at home unless your child can apply tape themselves)
- Trainers (please opt for Velcro fastenings unless your child can tie laces independently)

Outdoor PE kit

- Plain white round neck t-shirt
- Black tracksuit bottoms or leggings (no large logos or markings)
- Red or Black sweatshirt or hooded jacket (no large logos or markings)

Indoor PE kit

- Plain white round neck t-shirt
- Black shorts



Brownlow Primary School Communication Information



MyChildAtSchool

Please download the app



- **Contact** the office with queries and absence messages
- Please **DO NOT** message teaching staff directly on BROMCOM/MCAS
- **Pay** for trips
- **Book** club slots
- **Message or call** regarding changes to adult **PICKING UP** on the same day
- **View** announcements/ messages for information
- **Links** to permits/ permissions/ requests for absence forms are available within announcements



ClassDojo

Class Dojo

Please download the app



- **View** photographs and information about learning and events in your child's class
- **View** whole school event photographs and information
- **Contact teaching staff** via 'Chats' **only** on **ClassDojo**
- **View** calendar for upcoming event information and reminders
- **NO** Absence messages **or** change to the adult collecting your child on the same day to be sent to teachers as these messages may get missed.



Kanpla

Please download the app

- **View** school lunch menu
- **Order and pay** for school lunches

Alternative Office contact details:

Telephone: 01664 562315

e-mail:
admin@brownlowpri
mary.org

Who do I contact?

Class Teachers	Year band Lead	Mrs Sellars Headteacher	Miss Child Deputy Headteacher	Mrs Adams Assistant Headteacher	Mrs Bunting Behaviour and Pastoral Lead
Should be the first point of contact for an issue in school regarding your child, either in person or send a message via ClassDojo.	For issues related to Year bands please direct your message via the office: EYFS – Miss H Cunningham The Willows – Mrs E Bryan Year 1/2 – Mr J Cockerill Year 3/4 – Mrs C Goodman Year 5/6 – Miss R Smith	Please contact directly regarding any unresolved issues. Please direct your e-mail via the office.	For queries and issues regarding SEND (Special Educational Needs/ Disabilities). Please direct your e-mail via the office.	For queries regarding curriculum and extracurricular opportunities. Please direct your e-mail via the office.	For queries regarding behaviour and pastoral support. Please direct your e-mail via the office.

We look forward to welcoming your child to The Willows at Brownlow, ensuring that their experience is happy, successful, and enjoyable. We also look forward to building a strong relationship with you as their parent/carer to support them in their learning.

Thank you.